

The Bellbrook-Sugarcreek Board of Education met in regular session on September 14, 2023 at Bellbrook Middle School.

The meeting was called to order at 7:00 p.m. by President Mr. Michael Kinsey.

ATTENDANCE:

Roll Call: Mrs. Heidi Anderson, Mrs. Audra Dorn, Mr. Michael Kinsey and Mr. Kevin Price. Mr. David Carpenter was absent.

**MOTION 23-136**                      **BOARD MINUTES APPROVAL**

Moved by Mrs. Dorn, seconded by Mrs. Anderson to approve the minutes of the meeting of August 10, 2023.

Roll Call: Mrs. Dorn – aye, Mrs. Anderson – aye, Mr. Kinsey – aye and Mr. Price - abstain. Motion carried.

**MOTION 23-137**                      **BOARD MINUTES APPROVAL**

Moved by Mrs. Dorn, seconded by Mrs. Anderson to approve the minutes of the meeting of August 24, 2023.

Roll Call: ayes-four, nays-none, Motion carried.

**MOTION 23-138**                      **TREASURER’S REPORT**

Moved by Mrs. Anderson, seconded by Mrs. Dorn to approve the Treasurer’s Report and approval of expenditures for the month of August, 2023.

Roll Call: ayes-four, nays-none, Motion carried.

**MOTION 23-139**                      **TRANSFER**

Moved by Mrs. Dorn, seconded by Mrs. Anderson to approve an advance in the amount of \$3,506.40 from General Fund to the Fund 451 Network Connectivity Grant prior to grant funding arriving in a few months

Roll Call: ayes-four, nays-none, Motion carried.

**MOTION 23-140**                      **SUPERINTENDENT’S REPORT**

Moved by Mrs. Dorn, seconded by Mrs. Anderson to approve the following:

**A. Certified/Licensed Employment/Resignation/Leave-of-Absence/Supplemental Duty:**

- 1.) Approved to amend Motion #23-91 (June 8, 2023) to reduce supplemental duty stipend for Michelle Mize as Sophomore Class Advisor from 100% to 50% for the 2023-2024 school year.
- 2.) Approved the following supplemental duty/pupil activity contracts effective for the 2023-2024 school year (stipend 100% unless indicated):

Tammy Bacich	MS Camp Adv, 71%
James Benetis	MS Camp Adv, 71%
Jaime Burnham	MS Camp Adv, 71%
Lindsay Caupp	MS Camp Adv, 71%
Janice Cook	MS Camp Adv, 71%
Jason Crider	MS Camp Adv, 71%
Crystal Current	MS Camp Adv, 71%
Lauren Duhan	MS Camp Adv, 71%
Ann Galle	MS Camp Adv, 71%

Allyson Geis	MS Camp Adv, 71%
Kristen Krumheuer	MS Academic Team Leader
Jenna Missler	Sophomore Class Adv, 50%
Laurie Sadler	MS Camp Adv, 71%
Deborah Schwieterman	HS Competition Cheer Adv, 49%
	MS Camp Adv, 71%
Jason Tincher	MS Camp Adv, 71%

3.) Supplemental Duty/Pupil Activity – Other Be it resolved, the Bellbrook-Sugarcreek Board of Education has offered these supplemental duty positions, via posting, to licensed employees of the district. The board either had no qualified licensed employee applicants or no employees applied before these positions were offered to non-licensed persons. The following individuals have met qualifications for the board posting of supplemental duty positions as noted below.

4.) Approved the following supplemental duty/pupil activity contracts for the 2023-2024 school year (stipend 100% unless indicated, previous approval unless \*):

Kyle Castle	HS Production Asst
Emily Kosins	HS Competition Cheer Adv, 17%
Keelan Menezes	MS Camp Adv, 71%
Brittany Powers	HS Competition Cheer Adv, 17%
Jonele Terrell	HS Competition Cheer Adv, 17%

5.) Approved the following supplemental duty/pupil activity volunteers effective for the 2023-2024 school year (pending receipt of all required permits/background checks, as applicable; prev. approval unless \*):

Garrett Sharp *	Districtwide Music Dept
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**B. Support Staff Employment/Resignation/Leave-of-Absence:**

1.) Approved to modify Motion #23-131 (August 24, 2023) to reflect the following employment contract changes for the 2023-2024 school year:

Logan Ashley, Van Driver, transfers to Bus Driver, Step 0, 2.0 hrs/day, 189 days (reg. sch. yr) eff. date TBD

James Horobin, Van Driver, 87-day contract (4.0 hr day x 2 days/wk) eff 8/14/23

Starla Williams, Bus Driver, movement from Step 1 to Step 3 eff 8/14/23

2.) Approved the following one-year support staff employment contracts effective for the 2023-2024 school year (pending satisfactory receipt of federal FBI &/or Ohio BCII bkgrd cks &/or prev. approval unless^):

Amanda Ashley, Bus Driver, Classification #5, Step 0, 4.0 hrs day, 189 days (reg. sch. yr)  
eff. 8/24/2023

Raphael Daniels, SB LR Asst/Playgrd/Recess Monitor, Classification #6, Step 0, 3.0 hrs day, 182 days  
(reg. sch. yr) eff. 9/18/2023

Louise Elliott \*, Transportation Asst, Classification #6, Step 0, 4.0 hrs day x 2 days per week,  
87 days (reg. sch. yr) eff. TBD

Katie Ford \*, BC Special Needs Asst, Classification #6, Step 4, 7.0 hrs day, 189 days  
(reg. sch. yr) eff. TBD

Daniel Kinser \*, HS Custodian, Classification #3, Step 5, 8.0 hrs day, 219 days  
(reg. sch. yr) eff. TBD

Mark Thomas, Bus Driver, Classification #5, Step 0, 4.5 hrs day, 189 days  
(reg. sch. yr) eff. TBD

Starla Williams, MS LR Asst/Playgrd/Recess Monitor, Classification #6, Step 0, 1.25 hrs day,  
182 days (reg. sch. yr) eff. 8/30/2023

**C. Substitute Teachers/School Nurses/Substitute Support Staff Employment:**

Approved the following substitute staff members for the first semester of the 2023- 2024 school year (previous approval unless \*, pending receipt of all required permits/FBI & Ohio BCII bkgrd ck, as applicable):

Hannah Denlinger \*  
Mary Landry \*  
Cody Moore \*  
Tara Vossler \*

Louise Elliott \*  
Sarabeth Martin-Haase \*  
Ashley Straley \*

Roll Call: ayes-four, nays-none, Motion carried.

**MOTION 23-141                      EXECUTIVE SESSION**

Moved by Mr. Kinsey, seconded by Mrs. Dorn to approve going into Executive session for the purpose of considering the employment and compensation of a public employee, per R.C. 121.22 (G)(1). Executive Session was held from 8:09 p.m. - 9:40 p.m.

Roll Call: ayes-four, nays-none, Motion carried.

**MOTION 23-142                      ADJOURNMENT**

Moved by Kinsey, seconded by Mrs. Dorn to adjourn the September 14, 2023 regular meeting of the Bellbrook-Sugarcreek Board of Education.

Roll Call: ayes-four, nays-none, Motion carried.

The regular September 14, 2023 meeting of the Bellbrook-Sugarcreek Board of Education adjourned at 9:41 p.m.

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President

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Treasurer

**REPORTS AND ITEMS OF INFORMATION**

1. Dr. Cozad presented a draft of District Goals that outlines four (4) major areas – Culture & Climate, Systems & Processes, Facilities and Finances. The plan will take the district through the 2025-2026 school year. Pending any changes/corrections/additions, the plan will be recommended for approval at a future board meeting.
2. Dr. Cozad indicated that the semi-annual board policy review will take place over the next several months with draft recommendations for technical changes &/or changes in law coming from NEOLA.
3. Dr. Cozad shared news that the district earned a Five of Five Star rating from the Ohio Department of Education on the newly released state report card. We are one of only eight districts in Ohio earning this rating! There will be a presentation at the October 26 board meeting.